



## **USDA Farms Custodial Duties**

### Weekly:

- 1) Clean and prepare restrooms – sweep & mop, fixtures, check soap and paper dispensers
  - 2) Empty trash and take to USDA dumpster (found South of 4974A)
- ❖ All items may be done more often than listed but not less than listed.
  - ❖ “Custodial Cleaning Standard” should also be reference.
  - ❖ Personal items will not be cleaned, also the surfaces directly around and under them. Faculty/Staff may make special arrangements with Custodial Staff to get areas cleaned once they move personal items.